

BUSINESS PAPER



Penrith Mayor Todd Carney joined Kingswood High students and Principal Mr Adam Forbes at the school's "Celebrating Our Seniors" Afternoon Tea for grandparents and residents of local aged care services.

Policy Review Committee Meeting

14 April 2025

8 April 2025

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and the Regulations thereunder, notice is hereby given that a **POLICY REVIEW COMMITTEE MEETING** of Penrith City Council is to be held remotely using audio visual links, audio streamed and in the Pasadena Room, Civic Centre, 601 High Street, Penrith on Monday 14 April 2025 at 7:00 PM.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours faithfully

Andrew Moore
General Manager

BUSINESS

1. LEAVE OF ABSENCE

Leave of absence has been granted to:

Councillor Libby Austin - 6 April 2025 to 30 April 2025 inclusive.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

Policy Review Committee Meeting - 17 February 2025.

4. DECLARATIONS OF INTEREST

Pecuniary Interest *(The Act requires Councillors who declare a pecuniary interest in an item to leave the meeting during discussion of that item)*

Non-Pecuniary Conflict of Interest – Significant and Less than Significant

(The Code of Conduct requires Councillors who declare a significant non-pecuniary conflict of interest in an item to leave the meeting during discussion of that item)

5. ADDRESSING THE MEETING

6. MAYORAL MINUTES

7. NOTICES OF MOTION TO RESCIND A RESOLUTION

8. NOTICES OF MOTION

9. DELIVERY PROGRAM REPORTS

10. URGENT BUSINESS

11. CONFIDENTIAL BUSINESS

POLICY REVIEW COMMITTEE MEETING

MONDAY 14 APRIL 2025

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WEBCASTING NOTICE

Please note that tonight's meeting other than the confidential sessions are being recorded and will be placed on Council's website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.



2025 MEETING CALENDAR

January 2025 - December 2025

(proposed to be adopted by Council – 11 November 2024)

	TIME	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
		Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon
Ordinary Council Meeting	7:00pm		10@	3 31	28 -	26 #	23*	21	25@	22^	27✓	17∞#+	8
Policy Review Committee	7:00pm		17		14		2		11		13		1

- Meeting at which the draft corporate planning documents (Delivery Program and Operational Plan) are endorsed for exhibition
- * Meeting at which the draft corporate planning documents (Delivery Program and Operational Plan) are adopted
- # Meetings at which the Operational Plan quarterly reviews (March and September) are presented
- @ Meetings at which the Delivery Program progress reports (including the Operational Plan quarterly reviews for December and June) are presented
- ^ Election of Mayor and/or Deputy Mayor
- ✓ Meeting at which the 2024-25 Annual Statements are presented
- ∞ Meeting at which any comments on the 2024-25 Annual Statements are adopted
- + Meeting at which the Annual Report is presented

- Extraordinary Meetings are held as required.
- Members of the public are invited to observe meetings of the Council (Ordinary and Policy Review Committee, Councillor Briefings are confidential sessions). Should you wish to address Council, please contact the Head of Governance, Adam Beggs on 4732 7597.

**UNCONFIRMED MINUTES
OF THE POLICY REVIEW COMMITTEE MEETING OF PENRITH CITY COUNCIL HELD
REMOTELY USING AUDIO VISUAL LINK, AUDIO STREAMED ON THE COUNCIL
WEBSITE AND IN THE PASSADENA ROOM, PENRITH
ON MONDAY 17 FEBRUARY 2025 AT 7:02 PM**

WEBCASTING STATEMENT

His Worship the Mayor, Councillor Todd Carney read a statement advising that Council Meetings are recorded and webcast.

LEAVE OF ABSENCE

Leave of Absence was previously granted to Councillor Ross Fowler OAM.

PRESENT – IN PERSON

His Worship the Mayor, Councillor Todd Carney and Councillors Kirstie Boerst, Robin Cook, Sue Day, Glenn Gardiner, Sabbie Kaur, Edwin Mifsud, Reece Nuttall, Vanessa Pollak, Faithe Skinner and Garion Thain.

PRESENT – ATTENDED REMOTLEY

Councillors Libby Austin, Hollie McLean and John Thain.

ABSENT

Councillor Glenn Gardiner.

APOLOGIES

There were no apologies.

CONFIRMATION OF MINUTES - Policy Review Committee Meeting - 2 December 2024

PRC1 RESOLVED on the MOTION of Councillor Reece Nuttall seconded Councillor Robin Cook that the minutes of the Policy Review Committee Meeting of 2 December 2024 be confirmed.

DECLARATIONS OF INTEREST

Councillor Robin Cook declared a Non-Pecuniary Conflict of Interest – Significant in *Item 1 - PP&VA Annual Report 2023-24 and Update*, as she is on the Penrith Performing & Visual Arts Board as Council's Representative. Councillor Robin Cook stated that she would leave the meeting during consideration of this item and would not take part in voting or discussion on this item.

Councillor Kirstie Boerst declared a Non-Pecuniary Conflict of Interest – Significant in *Item 1 - PP&VA Annual Report 2023-24 and Update*, as she is on the Penrith Performing & Visual Arts Board as Council's Representative. Councillor Kirstie Boerst stated that she would leave the meeting during consideration of this item and would not take part in voting or discussion on this item.

Having previously declared a Non-Pecuniary Conflict of Interest – Significant in Item 1, Councillors Robin Cook and Kirstie Boerst left the meeting, the time being 7:04pm.

DELIVERY PROGRAM REPORTS

OUTCOME 2 - WE ARE WELCOMING, HEALTHY, HAPPY AND CONNECTED

1 PP&VA Annual Report 2023-24 and Update

Director Community Connection, Sandy Davies advised that the PP&VA Chief Executive Officer, Ms Krissie Scudds, and Chairperson Mr Adam Porter were not available to present on the Annual Report for Financial Year 2023-24 and Audited Financial Statements, as indicated in the report, and suggested the presentation be provided at a future meeting.

PRC2 RESOLVED on the MOTION of Councillor Reece Nuttall seconded Councillor Sabbie Kaur

That:

1. The information contained in the report on PP&VA Annual Report 2023-24 and Update be received.
2. Council continues to underwrite the operations of Penrith Performing and Visual Arts Ltd up to the presentation of their 2026-27 Annual Report.
3. A presentation on the PP&VA Annual Report 2023-24 and Audited Financial Statements be brought back to a future meeting.

Councillors Robin Cook and Kirstie Boerst returned to the meeting, the time being 7:05pm.

OUTCOME 5 - WE HAVE OPEN AND COLLABORATIVE LEADERSHIP

2 ARIC Annual Report and Strategic Workplan

PRC3 RESOLVED on the MOTION of Councillor Reece Nuttall seconded Councillor Faithe Skinner that the information contained in the report on ARIC Annual Report and Strategic Workplan be received.

3 Annual Review of Council's Investment Policy and Strategy

PRC4 RESOLVED on the MOTION of Councillor Robin Cook seconded Councillor Sabbie Kaur

That:

1. The information contained in the report on Annual Review of Council's Investment Policy and Strategy be received.
2. Council adopts the proposed changes to the Annual Review of Council's Investment Policy tabled in this report.

URGENT BUSINESS

There was no Urgent Business.

There being no further business the Chairperson declared the meeting closed the time being 7:16pm.

DELIVERY PROGRAM REPORTS

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OUTCOME 2 - WE ARE WELCOMING, HEALTHY, HAPPY AND CONNECTED

Item	Page
1 Children's Services Cooperative Board Annual Report	1



1 Children's Services Cooperative Board Annual Report

Compiled by: Jade Bradbury, Head of Children's Services

Authorised by: Stephen Britten, Director Business Operations

Outcome	<i>We are welcoming, healthy, happy, creative and connected</i>
Strategy	<i>Plan for, deliver and improve community services</i>
Principal Activity	<i>Deliver high quality children's services</i>

Executive Summary

This report provides information on Penrith City Council's Children's Services, which is managed by the Penrith City Children's Services Cooperative Ltd (PCCSC), for the period July 2023 to June 2024. This report includes information on the financial operations of the services managed by the Cooperative. This report recommends that the information be received, and that Council underwrite the operations of the PCCSC until the presentation to Council of the Penrith City Children's Services Cooperative Ltd Annual Report for 2024-25.

Background

The PCCSC became effective on 1 January 2003 and was created to manage several Children's Services on Council's behalf including long day care, preschool, before and after school care and vacation care. The Board also took on management of the Glenmore Park Child and Family Centre in July 2015 and won the tender to operate Somerset Cottage Early Childhood Education and Care in June 2023.

The structure of the Cooperative is a Board of 11 Directors including Parent Representatives, three Councillors, a Staff Representative, Community Representatives and a Representative of the General Manager. The Board meets on a bi-monthly basis and operates under Council's delegation. The Board looks at broad policy matters, sets the direction for Children's Services and makes major decisions about service provision. Parent advisory committees which are elected annually at each site, provide valuable input into the operational aspects of individual services.

On Council's behalf, the Board manages 52 services in 27 facilities including 19 long day care centres, 6 preschools, 20 before and after school care services and 7 vacation care services. In August 2024, the Board also expanded its service provision to Allied Health services with the employment of a Speech and Occupational Therapist. Approximately 4000 children aged 0-12 years attend the services managed by the Board annually with approximately 516 staff who are employed in centre-based service delivery including permanent, temporary, and casual employees. Mobile Playvan is an additional service funded by Penrith City Council to support communities in Penrith Local Government Area free of charge. Mobile Playvan receives \$80,000.00 from the State Government each year to support its operations.

Children's Services has a broad strategy in Council's Delivery Program to deliver high quality children's services. Linked to this strategy are the five major pillars in the Board's 2022-2026 Strategic Plan – Collaborative Relationships; Enhance Safety and Wellbeing; Thriving Workforce; Operational Excellence and Innovation and Educational Excellence. It is pleasing that several key primary actions within these pillars have been implemented during the period of review. A snapshot of activities is highlighted in this report.

Current Situation

The Children's Services Program

The Children's Services program is focused on delivering high quality children's services that are affordable, accessible and viable. Utilisation of services drives income and therefore is a key performance indicator. For the cumulative period of July 2023 to June 2024, of the five components of Children's Services managed by the Board, three achieved or exceeded projected utilisation targets. Before and After School Care (OSHC) tracked below year-to-date utilisation target due to an increase in service provision. Our Long Day Care and Preschool services recorded their highest enrolments in January 2024 since 2014.

Federally Funded Programs

Children's Services receives Federal funding from the Department of Social Services (DSS) to deliver the Children and Parenting Program (CAPPS) up to June 2026.

During 2024, the CAPSS program delivered two evidence-based parenting groups and five playgroups supporting 145 parents and young children. Tuning into Kids was delivered in an online format and was completed by 14 parents.

Building and Playground Upgrades

Children's Services continuously strives to maintain services as aesthetically pleasing and safe environments for children, families, and staff. To this end, a total of \$1.432M was spent on building and playground upgrades including building renovations. Penrith City Council's City Presentation maintenance works also contributed to this overall spend.

Enrolment of Aboriginal and Torres Strait Islander Children

For the 2023-2024 reporting period, we had a 23% increase in enrolments of Aboriginal and Torres Strait Islander children, bringing the total number of Aboriginal and Torres Strait Islander enrolments to 479 children.

Enrolment of Children with Disabilities

Support to improve access for children with ongoing high support needs has been provided by the Commonwealth funded Inclusion Development Fund (IDF) and through the State Government Preschool Disability Inclusion Program. These programs build the capacity of services to include children with ongoing high support needs into mainstream services. Inclusion Development Funding enables services to engage an additional staff member but there is still a shortfall in the funding received and the cost of employing additional staff which needs to be met by services. During the past year, the services managed by the Cooperative supported over 205 children on an Inclusion Support Plan.

Curriculum Implementation

Children's Services has worked with individual centres to develop their Vision Statement. Each centre was asked to develop a statement that explained their WHY and outlined their point of difference in the market which then allows families to understand what their children will be experiencing when they enrol in the service. All services finalised their vision statements in December 2024.

We have continued to deliver Little Scientists training – a child led inquiry pedagogy. These sessions support the approach of inquiry and visible learning outcomes. Ride-ee-didge Children's Centre continues to lead the way in their commitment to hands-on, inquiry-based STEM education. We have utilised the educator's skills to develop training sessions and provide guidance for other services. In our OSHC programs we have continued to build our

leadership group with regular training and reflective sessions. We have had amazing outcomes with strong community partnership coming into the services or going out to leisure-based experiences.

A key focus for our OSHC programs in the 2023/2024 financial year centred on empowering young people to contribute to our planning, developing and reflection of our OSHC based programs. The feedback from our young people has been positive and has led to some exciting OSHC programs which have focused on leisure-based activities like iFly, sports-based programs and archery.

Children's Services has continued its strong connection with Council's Waste and Resource Team to support the FOGO (Food Organics and Garden Organics) education program. FOGO is educating our children on how to reduce waste and recycle in environmentally friendly ways. It is a fun program that highlights the coloured lid bins we have at home and the centres. This partnership has reinforced our environmental education program along with supporting our educators to grow their own produce in their VegePods.

Outcomes from Assessment and Rating

Children's Services has commenced the Assessment and Rating cycle once more with 19 services assessed during the 2023-24 financial period. These 19 services have been assessed and rated under the National Quality Framework and we continue to have excellent results with 100% of services rated as meeting the National Standard.

Children's Services Business Approach

During the 2023-24 financial period, Children's Services expanded its service offering into the Allied Health space. Children's Services was successful in achieving provisional approval status for Early Intervention services under the National Disability Insurance Scheme (NDIS). Children's Services has now employed a Speech Therapist and Occupational Therapist who are averaging three to four clients per day.

Over the last 12 months, Children's Services has continued to roll-out Learn to Swim programs within our childcare services. Our partnership with Ripples Leisure Centre has supported more than 50 preschool children attending weekly swim programs. Our OSHC services have also benefited from this program with 70 children participating in weekly sessions. This has been a great success and has demonstrated cross departmental relationships within the Council environment.

A key productivity initiative was the review of manual documentation for our services. Over 45 checklists, templates and forms are completed weekly by staff, which is time-consuming and arduous. An online electronic solution has been implemented to consolidate these forms and reduce the handling time taken to complete and then upload onto the InfoStore database system.

In Children's Services most recent survey results conducted with families, staff were identified as our greatest asset and were acknowledged for their commitment and dedication to Children's Services. To acknowledge staff's continual hard work and contribution to families and children, a 'Kick Off' awards celebration occurred in February 2024 to reward staff in several categories which included 'Leader of the Year' and 'Educator of the Year'.

A key strategic outcome was to implement a behavioural assessment tool that supports services in understanding team dynamics. Children's Services rolled out the DiSC profile in all centres to support self-awareness and engagement amongst their teams. The Internal Leadership team participated in a Group Culture Report training session to unpack working styles which developed greater self-awareness and appreciation that will deliver better outcomes for Children's Services.

In the last financial year Children's Services developed its Crisis Management Plan. This plan enables Children's Services to prepare for and respond to emergency situations that cannot be managed at the local level using standard operational procedures. A focus for the next financial year is to implement crisis management drills across services so all staff are prepared to respond in the event of an emergency.

As part of our Educational Excellence outcomes, Children's Services also invested heavily in training and development with \$149,800.00 allocated to staff development and accreditation courses. Jarjums Smarter Stronger was one Leadership program rolled out to people leaders and key staff members to provide leadership tools to support high expectations relationships in services. Over 91 staff attended the training program.

STATE AND FEDERAL FUNDING OPPORTUNITIES 2023/2024

Before and After School Care Fund Innovation Grant

Children's Services was successful in gaining \$497,579.00 under the Innovation Grants program. The funding has been delivering a range of interest based and recreational programs at 15 of our OSHC services. The services have had access to a vast range of programs including sports activities, adrenalin programs and arts and cultural programs. No Limits Sports were awarded the sports coaching program and have delivered 53 sessions of 12 different sports programs to 14 services during the reporting period.

Quality and Participation Grant

Children's Services received \$402,500.00 in funding through the Quality and Participation Grants Program. The funding enabled an Aboriginal and Cultural Program Manager to be employed until June 2024. This role has played a vital link in supporting families, services, and the community. The Quality Participation Grant has delivered several professional development opportunities including the ECA Symposium in Canberra, the Stronger Smarter Jarjums (Children) Program, Trauma to Healing workshop and mentoring programs. This year, services began the process of working with Nurragunnawali to develop each service's unique Reconciliation Action Plan (RAP). Two services have had their RAP endorsed and most other services are well on their way to completing their RAP.

SNAICC(Secretariat of National Aboriginal And Islander Child Care) Conference

Two Council officers attended the SNAICC conference held in Darwin in September 2023 to gain valuable information on programs and initiatives to support first nations families. The outcomes from attending the conference have added significant value to the Department through the addition of the development assessment tool (ASQ Trak) and the connections made with Nurragunnawali to advance Reconciliation Action Plans within services.

Start Strong for Preschool Services

The Start Strong for Community Preschools program provides funding to deliver affordable quality preschool education for eligible children enrolled in community and mobile preschools in NSW. In 2024, services could access funding through the Start Strong funding model, including a program and fee relief payment. All Preschool aged children received a fee relief payment (Affordable Preschool component) of \$4,220.00 which supported Children's Services to offer free Preschool for two days of Preschool education to all eligible children.

Disability and Inclusion Program

Preschool services were able to access \$535,735.00 in funding to support the authentic inclusion of children with high support learning needs. The funding was used to provide an additional educator and programming support.

Start Strong Long Day Care

The 2024 Start Strong for Long Day Care program provides funding to deliver affordable quality preschool education to children aged three and above enrolled in eligible long day care services in NSW. Funding is provided for children in the two years before school and incentivises enrolments of 600 hours per year. A program payment and fee relief payment has been accessed for children in long day care services. The fee relief rate of \$2,110.00 in addition to Child Care Subsidy was provided to all eligible children the year before school offsetting families fees. In 2024, the Department introduced a \$500 fee relief payment to eligible three-year-old children.

Department of Education's Before and After School Care Fund - Transportation Grant

Children's Services was successful in obtaining \$142,830.00 for a larger 25-seater bus to service Emu Village OSHC service.

Health and Development Participation Grant

Children's Services received \$187,500.00 to participate in the Health Development Program (HDP). The HDP Grant provides funding to support the implementation of Health and Development Checks (HDC) in Early Childhood Education Services. The HDC Program is a partnership between the Department of Education (Department) and NSW Health to deliver a universal recurrent program to provide health and development checks to four-year-old children by local health district staff within early childhood education and care settings. The HDP Grant funding aims to support early childhood education and care providers to embed suitable strategies to enable their partnership, and children's participation, in the HDC Program.

Financial Results

The services managed by the Cooperative reported an operating surplus from ordinary activities of \$267,000.00 for the 2023-24 year. This surplus result is after a contribution from Council of \$151,000.00 as well as transfers from several operational reserves of \$809,000.00 for future projects and from reserves for current year projects. These reserves include provision for playground and building upgrades, bus replacement, centre equipment, advertising and marketing, as well as 'value add' programs such as music and art.

Income derived from the provision of childcare, as represented by Child Care Fees and Child Care Subsidy (CCS) was \$28.3M. Grant funding of \$8.9M was provided by both the State and Federal Government which is an increase of 37.62% compared to previous year.

Employee Costs for 2023-24 were \$32.8M which is an increase of 2.35% compared to the previous year. Reflective of the service industry within which the Cooperative operates, employee costs account for the largest category of expenditure and comprise 90.31% of the total cost and 87.71% of the total Income of the Cooperative's operations.

Expenditure on materials, contracts and other expenses were \$3.5M which is an increase of 24.97% upon last year's result.

Conclusion

The establishment of the Penrith City Council Children's Services Cooperative has proved to be an effective management model for Children's Services sponsored by Council. The small favourable outcome for the 2023-24 financial year is an excellent achievement given the

current financial environment and provides some necessary equity to position the services for the coming years. The Board of Directors is aware of the complexities of the operation of Children's Services and the challenges that this brings. Maintaining a balance between services that are viable, accessible, and affordable is high on the Board's agenda. Sustaining the high quality of service provision for which Council's services are known is a key driver. Affordability continues to be the driving factor for utilisation levels across all service types and balancing this with viability is a key priority.

Lobbying and advocacy continue to ensure that issues related to Children's Services and particularly issues related to the not-for-profit sector and the Penrith context, are raised, and have a high profile. Continued compliance with the National Law and Regulations is a testament to the skill, motivation and dedication of the Children's Services staff and the support provided by the Children's Services internal management team.

The Board is aware that the year ahead will hold challenges in its quest to ensure Children's Services remains viable which include, increased competition, legislation and regulation requirements and the vital importance of maintaining a skilled workforce. The Board will need to keep abreast of emerging issues so that sound change management practices are adopted, and the high quality of service provision is sustained.

During the 2023-2024 Financial Year there were no significant changes in the operations of the Cooperative. The Annual General Meeting was held in November 2024 and Council's representatives on the Board of Directors are Councillor Ross Fowler OAM, Councillor Vanessa Pollack and Councillor Sue Day. The General Manager's representative and Company Secretary is Council's Director – Community Connection, Sandy Davies.

RECOMMENDATION

That:

1. The information contained in the report on Children's Services Cooperative Board Annual Report be received.
2. Council underwrites the operations of the Penrith City Council Children's Services Cooperative Ltd, until the presentation to Council of the Penrith City Children's Services Cooperative Ltd Annual Report for 2024-25.

ATTACHMENTS/APPENDICES

There are no attachments for this report.

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OUTCOME 7 - WE HAVE CONFIDENCE IN OUR COUNCIL

Item	Page
2 Redundant Policies	10



2 Redundant Policies

Compiled by: **Avanthi Fernando, Governance Officer**

Authorised by: **Adam Beggs, Head of Governance**

Outcome	<i>We have confidence in our Council</i>
Strategy	<i>Be open and fair in our decisions and our dealings with people</i>
Service Activity	<i>Promote ethical behaviour through awareness and advice and manage investigations of alleged corruption, maladministration or breaches of the Code of Conduct</i>

Executive Summary

This report seeks the approval from the Policy Review Committee to make the following policies redundant and removed from the policy register as they are no longer relevant to the functions of the Council and/or contemporary legislation now provides a statutory framework to be followed by Councils. The policies are attached to this report for Councillor reference.

Background

The main purpose of a policy is to establish broad directions to guide an organisation's decisions and activities; it is a set of guidelines, a framework, a high-level statement adopted by the Council or the General Manager to implement legislative requirements or to define Council's approach to a particular subject area, manage risks, address issues affecting staff, Councillors, local community and/or anyone affected by the policy.

Over time, policies become outdated and irrelevant to the functions of the Council for a variety of reasons or become replaced by other provisions. This then requires Council endorsement or the General Manager approval for the outdated policies to be made redundant and be removed from Council's current policy register and website.

Current Situation

Council's Governance team is currently facilitating an organisational wide review of policies to ensure all policies are up-to-date and relevant to the functions of the Council. Accordingly, this report to the Policy Review Committee may be the first of many requiring new policies to be adopted and current policies to be either amended or made redundant.

The following policies have been identified by policy owners as no longer being relevant to the functions of the Council or are dealt with/administered in other ways. Therefore, it is recommended that these policies be made redundant and removed from the Council's policy register and website.

Property Investment *Acquisition of Property*

The policy was adopted by the Council in 1990 to outline the compensations required to be made by Council where Council is the Acquisition Authority for a certain property. The policy identifies the manner in which compensation is made to the property owner where a property is affected by a Planning Scheme or Instrument and Council being the Acquisition Authority.

However, the *Land Acquisition (Just Terms Compensation) Act, 1991* provides a statutory framework for compensating landowners.

Given this contemporary legislation to protect the interests of landowners where Council is the acquisition authority, there is no relevance in having a separate policy.

Therefore, it is recommended that the Acquisition of Property policy be made redundant and removed from the policy register and Council website.

Strategic Asset Management
Erection of Bunting

The policy was adopted in 1990 by the Council to ensure the erection of banners or bunting is by application to the Asset Manager and following necessary steps for approval at certain locations in Penrith and St Marys CBD.

Applications of this manner are now covered by the *Roads Act 1993* where bunting and road banners are proposed on or over a Public Road.

The *Roads Act* is the relevant legislation applicable to works within a Road Reserve, therefore it is recommended that the Erection of Bunting policy be made redundant and removed from the policy register and Council website

Conclusion

The attached policies are recommended to the Policy Review Committee to be made redundant and removed from Council's Policy Register and Council website.

RECOMMENDATION

That:

1. The information contained in the report on Redundant Policies be received.
2. The Acquisition of Property and Erection of Bunting policies be made redundant.
3. The redundant policies to be removed from the policy register and Council website.

ATTACHMENTS/APPENDICES

1. Acquisition of Property 1 Page Appendix
2. Erection of Bunting 1 Page Appendix

POLICY NAME

Acquisition of Property

POLICY NUMBER

PD 001

DATE ADOPTED

3 July 1990

COUNCIL MINUTE NUMBER

416

ECM NUMBER

File No 41/POL

POLICY TYPE

Council

REVIEW DATE

April 2013

RESPONSIBLE DEPARTMENT

Property Development

RELATED DOCUMENTS

-

Purpose

This policy outlines the compensations required to be made by Council where Council is the Acquisition Authority for a certain property.

Policy Statement

1. Where a property is affected by a Planning Scheme or Instrument, Council being the Acquisition Authority should compensate the property owner in the following manner:
 - (a) Current Market Value is assessed, disregarding the affect of the Planning Instrument.
 - (b) Where Council initiates the action to acquire the property in advance of requirements, then Council should compensate the owner in addition to current market value:
 - i. the payment of the owner's reasonable legal fees in the transfer of the property to Council;
 - ii. the payment of the owner's reasonable legal fees in the purchase of an alternative property;
 - iii. stamp duty on the purchase of an alternative property;
 - iv. removalist expenses from the existing cottage to a new property within reasonable distance;
 - v. additional moneys that represent relocation costs together with possible inconvenience.
2. Where the property is affected by a Planning Instrument and the only acquiring authority is Council and if the property is not required by Council for a number of years and the owner approaches Council, then the property will be purchased but conditions (b) (i) to (b) (v) above will not apply and each party will be responsible for the payment of their own legal fees.

Scope

This policy applies to Councillors and Staff.



POLICY DOCUMENT

POLICY NAME

Erection of Bunting

POLICY NUMBER

AM 002

DATE ADOPTED

1 June 1990

COUNCIL MINUTE NUMBER

1932

ECM NUMBER

3846927

POLICY TYPE

Council

REVIEW DATE

Under Review

RESPONSIBLE DEPARTMENT

Asset Management

RELATED DOCUMENTS

-

Purpose

To ensure the appropriate process is followed for the erection of bunting in CBD locations.

Policy Statement

Banners / bunting is approved at certain locations in Penrith and St Marys CBD's by application to the Asset Manager which includes the necessary approval process being undertaken.

Scope

This policy applies to Council and the community.